

San Juan Capistrano Little League Constitution 2026

ARTICLE I – NAME

This organization shall be known as **San Juan Capistrano Little League**, hereinafter referred to as the “Local League.”

The Local League may operate under a registered or commonly used doing-business-as (DBA) name for branding, communications, or fundraising purposes, provided the official chartered name remains unchanged for all legal purposes and for all matters related to Little League Baseball, Incorporated.

ARTICLE II – OBJECTIVE

Section 1

The objective of the Local League shall be to positively impact youth and communities using the power of youth baseball and/or softball to teach life lessons to build stronger individuals and communities.

Section 2

To achieve this objective, the Local League will provide a supervised program of baseball and/or softball consistent with the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers, and Members shall consider and incorporate the values of Little League: Teamwork, Community, Inclusion, Fun, and Integrity. The molding of future citizens is of prime importance and the attainment of exceptional athletic skill or the winning of games is secondary.

The Local League shall operate exclusively as a nonprofit educational organization in accordance with Section 501(c)(3) of the Internal Revenue Code, providing a supervised program of competitive baseball and/or softball games. No part of the net earnings shall benefit any individual or be used in any substantial part to influence legislation or intervene in any political campaign on behalf of any candidate for public office.

The Local League shall further promote social-emotional development and shall provide its programs in a safe, inclusive, and respectful environment. The Local League is committed to maintaining policies and procedures that prevent discrimination, harassment, abuse, and misconduct, and that promote participant safety, inclusion, and overall well-being.

ARTICLE III – MEMBERSHIP

Section 1

Any person sincerely interested in active participation to further the objective of the Local League may apply to become a Member.

Section 2 – Classes of Members

1. **Regular Members** shall include:

- Current year Managers, Coaches, Board Members, Local League Officers, and registered volunteers who have completed required background checks.
- One parent or one legal guardian of each registered player. Parents or guardians of multiple registered players are limited to a maximum of two memberships.
- Any adult person actively interested in furthering the objectives of the Local League, upon approval by the Board of Directors.

All Regular Members must annually complete the Little League Official Application and submit to background checks and required abuse awareness training through Little League–approved electronic or online systems prior to the commencement of the season.

The Secretary shall maintain the official membership roll in secure electronic or digital form. Only Regular Members in good standing are entitled to vote, and each Regular Member shall be entitled to one vote.

2. **Player Members** – Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player Members shall have no rights, duties, or obligations in the management or property of the Local League.
3. **Honorary Members (Optional)** – Any person may be elected as an Honorary Member by unanimous vote of the Board of Directors present at a duly held meeting. Honorary Members shall have no management or property rights.
4. **Sustaining Members (Optional)** – Any person who makes a financial or other contribution to the Local League may be designated a Sustaining Member by majority vote of the Board of Directors. Sustaining Members shall have no management or property rights.

Section 3 – Conflict of Interest

Members shall avoid conflicts of interest with the Local League. Participation in other baseball and/or softball programs is permitted provided such participation does not

interfere with or conflict with the objectives, operations, or policies of the Local League or Little League Baseball, Incorporated.

Section 4 – Dues

Membership dues, if any, shall be determined annually by the Board of Directors. Player registration fees shall be set in accordance with Little League Regulation XIII(c).

Section 5 – Discipline, Suspension, or Termination

- (a) The Board of Directors, by a two-thirds vote of those present at a duly constituted Board meeting, shall have the authority to discipline, suspend, terminate, or temporarily suspend membership privileges of any Member whose conduct is inconsistent with the values of Little League or detrimental to the best interests of the Local League. The Member shall be notified of the meeting, informed of the general nature of the charges, and given an opportunity to be heard.
- (b) In the case of a Player Member, notice shall be provided to the Manager of the team for which the player is registered. The Manager shall appear before the Board in an advisory capacity, and the player's parent(s) or legal guardian(s) shall be permitted to be present. The Board of Directors may suspend or revoke the player's right to future participation by a two-thirds vote of those present at a duly constituted Board meeting.

ARTICLE IV – BOARD OF DIRECTORS

Section 1

The management of the property and affairs of the Local League shall be vested in the Board of Directors.

Section 2 – Composition

The Board of Directors shall consist of not fewer than seven (7) and not more than fifteen (15) Regular Members in good standing. Officers shall include at a minimum: President, Vice President, Treasurer, Secretary, Player Agent, Safety Officer, and Coaching Coordinator, as required by Little League regulations.

The Board may establish additional officer or liaison positions, provided such positions comply with Little League regulations.

Section 3 – Term

Any officer or position on the Board of Directors shall be filled by Regular Members for a minimum of (2) years, unless otherwise approved by majority vote of the remaining Directors for the term.

Section 4 – Vacancies

Any vacancy on the Board of Directors may be filled by majority vote of the remaining Directors for the unexpired term.

Section 5 – Meetings

- (a) Regular meetings of the Board of Directors shall be held immediately following the Annual Meeting and at such other times as determined by the Board.
 - (b) Special Board Meetings may be called by the President or Secretary, or upon written request of a minimum of five (5) Directors. Notice stating the purpose of the meeting shall be provided at least ten (10) calendar days in advance.
 - (c) The presence of one-third (33.3 percent) of the Directors shall constitute a quorum.
 - (d) Directors may participate in meetings in person or by telephone, video conference, or other electronic means and shall be considered present for quorum and voting purposes.
 - (e) A simple majority vote of Directors present at a duly constituted meeting shall be required for Board action.
 - (f) Proxy voting shall not be permitted.
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ARTICLE V – DUTIES AND POWERS OF OFFICERS

President

The President shall conduct the affairs of the Local League in conformity with Little League policies, execute the policies established by the Board, present an annual report, oversee league risk management practices, and ensure compliance with child protection, safety, and data privacy requirements.

Vice President

The Vice President shall perform the duties of the President in the President's absence and such other duties as assigned by the Board.

Secretary

The Secretary shall maintain accurate minutes, membership records, and official documents of the Local League in secure electronic or digital recordkeeping systems approved by the Board of Directors.

Treasurer

The Treasurer shall receive and deposit all funds, maintain accurate financial records, prepare annual financial reports, and disburse funds only as authorized by the Board, subject to dual-signature requirements.

Player Agent

The Player Agent shall be responsible for player registration, verification of eligibility, tryouts, drafts, roster management, and related reporting to Little League Baseball, Incorporated.

Safety Officer

The Safety Officer shall oversee league safety programs, incident reporting, background checks if designated, and compliance with the Little League Child Protection Program.

Coaching Coordinator

The Coaching Coordinator shall oversee manager and coach selection, training, and development in accordance with Little League policies.

ARTICLE VI – COMMITTEES

The Board of Directors may establish standing or special committees as necessary. Committees may meet in person or by electronic means and shall report to the Board of Directors in writing or electronically as directed.

ARTICLE VII – GENERAL MEMBERSHIP MEETINGS

Section 1 – Annual Meeting

An Annual Meeting of the Members shall be held each year for the purpose of electing the Board of Directors, receiving reports, and conducting other business properly brought before the meeting. At every annual meeting, the minimum financial report including a general summary of funds received and expended by the Local League for the previous year, the amount of funds currently in possession of the Local League, and the name of the financial institution in which such funds are maintained, shall be presented.

Section 2 – Notice

Notice of all General Membership Meetings shall be provided to Members at least ten (10) calendar days in advance.

Section 3 – Quorum

The presence of twenty (20) percent of the Regular Members or forty (40) Regular Members, whichever is less, shall constitute a quorum.

Section 4 – Voting

Only Regular Members in good standing shall be entitled to vote. Electronic participation and voting are permitted if conducted securely and verifiably.

Section 5 – Absentee Ballots

Absentee ballots may be submitted in sealed form or by secure electronic means approved by the Board of Directors.

ARTICLE VIII – AFFILIATION

San Juan Capistrano Little League shall annually apply for and maintain a charter from Little League Baseball, Incorporated and shall operate solely in accordance with that charter.

ARTICLE IX – FINANCIAL AND ACCOUNTING

The Board of Directors shall oversee all financial matters of the Local League. All funds shall be deposited into a federally insured financial institution.

No funds shall be solicited or disbursed on behalf of individual teams. No Director, Officer, or Member shall receive compensation for services rendered.

All disbursements shall require dual authorization. The Local League may utilize online fundraising platforms and electronic sponsorship payments approved by the Board.

Upon dissolution of the Local League, all remaining assets shall be distributed to Little League Baseball, Incorporated or to another chartered Little League program in good standing.

ARTICLE X – AMENDMENTS

This Constitution may be amended by a sixty-six (66) percent vote of the Members present at a duly noticed meeting, subject to prior approval of Little League Baseball, Incorporated. Approved amendments shall be distributed electronically and archived in the official records of the Local League.

Certification of Adoption

This Constitution, as amended, was adopted by the Membership of San Juan Capistrano Little League on _____ and supersedes all prior versions.

President: _____ Date: _____

Secretary: _____ Date: _____

Little League ID No.

Federal ID No.

State ID No.